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DEPARTMENT OF LAW AND PUBLIC SAFETY
Juvenile Justice Commission

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July 18, 2024
NOTICE OF JOB VACANCY
JJC #093-24

Opportunities currently exists in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

TITLE: Research Data Analyst 1
SALARY: \$65,036.01 to \$92,158.59
LOCATION: [Juvenile Justice Commission](#)
Policy, Research and Planning
1001 Spruce Street Suite 202
Ewing, NJ 08638

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the close supervision of a Research Data Supervisor or other supervisory official in the Department of Law and Public Safety (DL&PS) Office of Justice Data (OJD), Law Enforcement Professional Standards (OLEPS) or Juvenile Justice Commission (JJC), performs basic research, collects data, schedules report maintenance, and does statistical work in one or more programmatic or investigative areas, utilizing structured and unstructured data from existing reports and resources for statewide business improvement; does all related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.state.nj.us/jobspec/53051.htm

REQUIREMENTS

NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Six (6) years of professional experience in collecting, analyzing, reporting, and disseminating large volumes of data using statistical techniques to identify trends or patterns in complex data for research projects; including or supplemented by 18 credits in social sciences, criminal justice, statistics, or a closely related field.

OR

Possession of a bachelor's degree from an accredited college or university, including or supplemented by 18 credits in social sciences, criminal justice, statistics, or a closely related field; and two (2) years of the above-mentioned professional experience.

OR

Possession of a master's degree in social sciences, criminal justice, statistics, or a closely related field; and one (1) year of the above-mentioned professional experience.

OR

Possession of a Ph.D. in social sciences, criminal justice, statistics, or a closely related field.

NOTE: "Professional experience" refers to work that is creative, analytical, evaluative, and interpretive; requires a range and depth of specialized knowledge of the profession's principles, concepts, theories, and practices; and is performed with the authority to act according to one's own judgment and make accurate and informed decisions.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

SPECIAL NOTE: Appointment to this title may be made provisionally, pending the outcome of an open-competitive examination (PAOC). If selected for the position and appointed PAOC, you will be required to apply for the open-competitive examination, when issued by the Civil Service Commission for this title, pass and be reachable on the resulting eligible list to become permanent in the position. Appointees who fail to be reachable on the resulting CSC eligible list are subject to removal.

PREFERENCE: Preference may be given to candidates who have completed coursework and/or have job experience in juvenile justice and/or research methods and/or community-based program evaluation.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

This position may be eligible to telework for up to two (2) days a week as part of the JJC's Pilot Telework Program as authorized by the Civil Service Commission (CSC).

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement JJC #092-24, proof of degree, and a current resume to the Recruitment Officer at jjcrecruitment@jjc.nj.gov on or before the closing date of **August 1, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply



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